



**Governor's Advisory Council
To The Division of Developmental Disabilities**

July 19, 2018

1056 Governor's Avenue
Dover, DE

Council Members:

Terri Hancharick, Chair
Tim Brooks
Tom Rust
Sue Pereira
Stan Trier
Angela Sipple

Staff Members:

Marie Nonnenmacher, Director
Marissa Catalon, Deputy Director
Katie Howe
Terry Macy
Lynda Lord
Jim Dickinson
Rick Kosmalski
Stacy Watkins
Nicole Lawless, Minutes

Guests Present:

Terry Olson, The Arc of Delaware

Meeting Minutes

Census

Jim provided council members with a copy of the June 2018 census data for review. During the review, Marie shared with members that DDDS has a chart showing census data from year to year. DDDS will provide this information for GAC members and include it in future census reports.

Members also expressed an interest in age and nursing home data. Age data will appear in future census reports per requests from the GAC. DDDS will also work to provide the GAC with a copy of the monthly OBRA report that includes a breakdown by age.

Additional changes to DDDS census reports include the removal of ETLA data, as it is a temporary arrangement.

Waiver & LTSS Comparison Handout for Families

DDDS provided GAC members with a copy of the completed Waiver & LTSS Comparison Handout. The handout will be available on the DDDS website, in Community Navigator manuals, and is for use by families, Case Managers, and Community Navigators. The handout is comprised of two documents. Document 1 provides an in depth comparison, while document 2 is a two page quick resource for families. Members suggested DDDS make the handout available to school transition staff and include details as to who the primary caregiver can be for each plan.

Division Tactical & Strategic Priorities

DHSS Cabinet Secretary Walker requested all DHSS divisions put together a list of their short and long-term priorities to share with the Governor's Commission on Access to Community Based Services. Marie led a discussion about the priorities with GAC members and provided them with a copy of the list. Priorities included on the lists are also part of the DDDS work plan. Some items include initiatives DDDS plans to take on in the future. The short-term priorities include items DDDS is currently working on at this time.

Initiatives for Review:

- Aging In Place
- Using Technology to Support People with Disabilities
- Identify Gaps in Services
- Develop Pool of Support Professionals
- Customer Satisfaction Data

Long Term Initiatives:

- Shared Living Broker
- Evaluate How to Deliver Case Management
- Grow Provider Network
- Overcome Barriers
- Grow Competitive Employment

Short Term Initiatives:

- Review Shared Living & Clinical Consultation Rates
- Explore Other Methods for Assessing the Need for Direct Supports
- Renew Waiver
- Amend Waiver to Add Private Duty Nursing
- Amend 1115 Waiver to Allow People in Provider Managed Settings to Receive Cue Care Benefits from the MCO.
- Revenue Enhancements
- Use National Core Indicator Data to Manage at DDDS
- Maximize Medicaid Eligibility
- Creative Transportation
- Accessibility ADA
- Sexual Abuse for Vulnerable Populations

Electronic Visit Verification Status Update

As part of the 21st century Cures Act, entities delivering personal care must have an automated process for electronically verifying delivered services. The purpose of the initiative is to prevent organizations from paying for services that are not delivered. DMMA has formed a work group to address the Electronic Visit Verification (EVV) needs as all Medicaid programs are subject to these rules.

During the discussion, GAC members identified that this could be a barrier to community services and self-directed care. The Division is reviewing the potential impact and barriers to DDDS supports. GAC members were encouraged to send any potential barriers to Stacy.

Cx360 Update

Jim provided GAC members with an update on the new Cx360 system. The Cx360 project continues to make progress. DDDS recently renegotiated a statement of work and responded to user accept testing and observations within the system. The Division has seen a positive change in consultants managing the project and is currently undergoing the data transfer and validation portion of the process. DDDS staff have been a tremendous resource in helping the project move along, managing very large workloads.

In the RFP, DDDS requested completion of the Cx360 project within 12 months. The agreed upon deadline has since passed. The 12-month project has been ongoing for the last 3-4 years and has a go live date set for the end of 2018. All five entities within DHSS will use the platform.

After the Cx360 update, Jim provided GAC members with an update on the Harmony system. Internal personnel have received training and the system will go live on Monday with data migration taking place on Wednesday and Thursday. The new system will improve the ability of DDDS to track what is going on and interact with providers in real time. The new system is set to cover site inspections, the full quality improvement process, manage PM46 investigations, as well as track probation, communication, and HIPPA complaints.

DDDS is in the process of scheduling providers for a one day training beginning in August and will phase people in over the course of two months. DDDS has also facilitated discussions with providers concerning the number of licenses providers will need to purchase to meet their needs. License fees will belong to the provider agencies, not the individuals within the agency, to allow for transfers between staff members.

Jim also announced the DDDS acquisition of the American Data electronic health record system for the Stockley Center.

NACDD Conference Update

Terri provided GAC members with an update on the NACDD conference. There are many concerns around upcoming federal regulations. The federal government is currently looking at WOA and deregulation. Terri explained that the GAC would need to look closely at the aging population and AARP, as there are many shared issues between the two groups. Members suggested connecting with the head of AARP in Delaware and inviting them to present at a future meeting.

CY18 & CY19 Retreat Dates

GAC members discussed moving the annual retreat date to spring. The change will allow the retreat to serve as preparation for setting the Division's strategic agenda for the upcoming fiscal year. The next retreat is schedule for Thursday, April 18, 2019 from 9:00 a.m. – 2:00 p.m.

FY19 Meeting Schedule

FY19 meetings will take place on the 3rd Thursday of every month from 10:00 a.m. – 12:00 p.m.

Other Business/Announcements

No additional topics discussed.

Future Meetings

September 20, 2018	10:00 a.m. – 12:00 p.m.
October 18, 2018	10:00 a.m. – 12:00 p.m.
November 15, 2018	10:00 a.m. – 12:00 p.m.
December 20, 2018 (Pending)	10:00 a.m. – 12:00 p.m.
January 17, 2019	10:00 a.m. – 12:00 p.m.
February 21, 2019	10:00 a.m. – 12:00 p.m.
March 21, 2019	10:00 a.m. – 12:00 p.m.
April 18, 2019 (Retreat)	9:00 a.m. – 2:00 p.m.
May 16, 2019	10:00 a.m. – 12:00 p.m.
June 20, 2019	10:00 a.m. – 12:00 p.m.